How to Create an Account & Register with Amilia

March 2024

- 1. Visit the North Mankato Farmers' Market page on the City's website: www.northmankato.com/farmers-market and click the button "2024 Vendor Application."
- 2. You will then be brought to the City of North Mankato's Amilia registration site. Click on "North Mankato Farmers' Market 2024", then "2024" and "2024 Vendor Application."

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	North Mankato Farmers' Market	
	2824 Season: June 3rd - October 14th, 2024 Jacoby from 300 - 600 p.m. Sourd Central College - 1300 Lee Bild. The North Manituta Rammer: Market, prevented by South Central College, is preparing for its eighth season of epecasion, and is held on Mondays from 300 - 600 p.m. The	
	manets 3224 season will begin june bid and will end October 1441. It is located in the scam Central Callege parking for incerted at 1920 Lee Bourseard in upper North Manazo. The North Maniato Farmer's Market offers fresh locally grown fulls and vegetables, baked and canned goods, handmade products and more, and has no fees for vendors!	
	V North Mankato Farmers' Market 2024 2024 2024	
	2024 Vendor Application 🛇	

3. Click the "Register" button, and you will be asked to sign in, or create an account. To create an account, simply input your name and email address, and create a password.

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	North Mankato Farmers' Market	North Mankato Farmers	Market 2024 2024		th Back		
	north mankato FARMERS' MARKET	2024 Vendor Aş	plication		Register		
	Start date: Monday, June 3 2024.			Price: \$0.00 Taxet waived			
	③ On Monday from 3:00 PM to 6:00 P B From 6/3/2024 until 10/14/2024	а.		share this activity:			
	Resource person: Anna Brown - north	mankatofarmersmarket@gm	il.com				
	Description:						
	Jain the North Mankato Farmers' Mark vendor registrations throughout the s	et as a vendor! The market is eason.	ree for vendors to join and we	accept			
	View our 2024 General Rules & Guidel	nes here.					
	Forms required to complete registrati 2024 Vendor Application (click F Cottage Food Producer Registra	an: register to complete the app rition (if applicable)	lication)				
	For more information, please contact, 625-4141, Or send inquiries to: North Marikato Farmens' Market 1905 Behavior due	ferna Brown at northmankatol	anniersmarket/Pgimail.com or S	207-			

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- 4. A "Select participants to register" screen will pop up. Click on your name to add your Vendor Registration to your cart.
- 5. A "Suggested Item" screen will pop up, this is an opportunity to donate to the North Mankato Farmers' Market. It is NOT a requirement or a cost to join. (see image on next page)
 - a. If you are interested in donating, choose your donation value (it begins at \$25, and by adding more quantities to your cart, it will increase the amount of your donation by \$25 increments), then click the "Add" button and then "Continue."
 - b. If you are not interested in donating, simply click "Continue."

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North Mankato Farmers' Market North	These items can be added to your cart *	
and a	Suggested Items	
north mankato FARMERS' MARKET	NM Farmers' Market Donation Please note this is not a requirement, but an opportunity to donate to the North Mankato Farmers' Market. All donations will be used for signs & events to promote and improve the Farmers' Market. Thank you for your generosity!	
Start date: Monday, June 3 2024.		
Schedule:		
On Monday from 3:00 PM to 6:00 PM.	Skip and continue Cancel Continue	
箇 From 6/3/2024 until 10/14/2024		
Resource person: Anna Brown - northmankato		

- 6. It will bring you back to the "Select participants to register" screen, click the "Checkout" button to continue your registration.
- 7. This will bring you to the Checkout page, you should see your Vendor Application in your cart. If you chose to donate, your donation amount will also be listed on this page. To continue your registration, you must click the box at the bottom of the screen titled "I accept the terms and conditions." Once you have clicked the box, click "Checkout."
- 8. This will bring you to the "Your Information" page, please fill out your contact information, then click "Continue my purchase."
- 9. On the next page, please fill out the rest of the registration questions and information. Once completed, click "Continue my purchase."
 - a. If you are not making a donation, this will complete your registration and will bring you to the Confirmation screen.
 - b. If you are making a donation, you will continue on to the Payment screen. You can choose to pay the donation online via card, or choose offline, and we will email you an invoice. Click "Complete purchase" to complete your registration.

Your registration is now complete! You will be sent a confirmation email and a transaction receipt if you made a donation.

If you have any questions or need help throughout the process, please contact Anna Brown for assistance at 507-625-4140.